

BY: MS. TADDIE

Honoring Payroll Clerk Cheryl McClain upon her retirement from the City of Mansfield Finance Department.

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MANSFIELD, STATE OF OHIO:**

SECTION 1. That this Council, on behalf of the government and citizens of the Mansfield Community, is privileged to honor and pay tribute to Cheryl McClain upon her retirement, effective April 30, 2020, after more than thirty (30) years of service with the City of Mansfield.

Cheryl (Rowe) McClain received her Associate in Business Administration Degree from Mansfield Business College in March 1986 before coming to work for the City of Mansfield four years later.


Cheryl was hired on March 12, 1990 as a Police Records Clerk. She then moved to Utility Collections as an Account Clerk in 1993 where she remained until 1999 when she returned to her role as a Police Records Clerk. In March of 2004, Cheryl transferred to the position of Finance Clerk in the Income Tax Division. In September 2015, Cheryl was promoted to the position of Payroll Clerk in the Finance Department.

During her time as a City of Mansfield employee, Cheryl continued her education to assist her in her various roles. She received a diploma for Computerized Business Processing from Bliss College in 1999 and in 2004 she successfully completed an Income Tax Course with H & R Block.

Cheryl's retirement represents a loss to the Mansfield Finance Department and the citizens of this community. We want to extend our congratulations to Cheryl upon her retirement and our heartfelt thanks for her many years of loyal service. We wish her nothing but the best in the future.

SECTION 2. That this Resolution shall take effect immediately.

PASSED 5 May 2020

SIGNED /s/  Cliff Mears

President of Council

ATTEST /s/ Amy L. Yockey  
Clerk of Council

APPROVED /s/  Timothy L. Theaker  
Mayor

APPROVED AS TO FORM

John R. Spon  
Law Director  
City of Mansfield, Ohio

\_\_\_\_\_  
Phillip E. Scott

\_\_\_\_\_  
David Falquette

\_\_\_\_\_  
Jon Van Harlingen

\_\_\_\_\_  
Laura Burns

\_\_\_\_\_  
Jason Lawrence

\_\_\_\_\_  
Cliff Mears

\_\_\_\_\_  
Jean Taddie

\_\_\_\_\_  
Lori Cope

\_\_\_\_\_  
Cheryl Meier

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 Timothy L. Theaker

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Alomar Davenport

\_\_\_\_\_  
John R. Spon

**CONSENT LEGISLATION**

BILL # 20-086

Ordinance/Resolution No. 20-081BY: LawrencePID No. 94442  
Project Name RIC SR 0430 03.66

The following 20-081 enacted by the City of Mansfield of Richland County, Ohio,  
(Ordinance/Resolution)  
hereinafter referred to as the City, in the matter of the stated described project.

**SECTION I - Project Description**

WHEREAS, the State has identified the need for the described project:

*To perform bridge repairs on State Route 0430 at SLM 03.66 over Maple Run in the City of Mansfield in Richland County.*

*This project is currently scheduled to be constructed in the summer of 2020.*

NOW THEREFORE, be it ordained by the City of Mansfield of Richland County, Ohio.

**SECTION II - Consent Statement**

Being in the public interest, the City gives consent to the Director of Transportation to complete the above described project.

**SECTION III - Cooperation Statement**

The City shall cooperate with the Director of Transportation in the above described project as follows:

- 1) *The City gives consent for the above improvement.*
- 2) *No funds are required from the City except that the City agrees to assume and bear one hundred percent (100%) of the total cost for added construction items requested by the City and not necessary for the improvement as determined by the State and the Federal Highway Administration.*

**SECTION IV - Maintenance**

Upon completion of the described Project, and unless otherwise agreed, the City shall:

- 1) *Provide adequate maintenance for the described Project in accordance with all applicable state and federal law;*
- 2) *Provide ample financial provisions, as necessary, for the maintenance of the described project;*
- 3) *Maintain the right-of-way, keeping it free of obstructions; and hold said right-of-way inviolate for public highway purposes.*

PID No. 94442  
Project Name RIC SR 0430 03.66

**CERTIFICATE OF COPY**  
**STATE OF OHIO**  
*City of Mansfield of Richland County, Ohio*

I, Amy L. Yockey as Clerk of the *City of Mansfield of Richland County, Ohio*.

Do hereby certify that the foregoing is a true and correct copy of 20-081 adopted by  
(Ordinance/Resolution)  
the legislative Authority of the said *City of Mansfield* on this 5th day of May, 2020

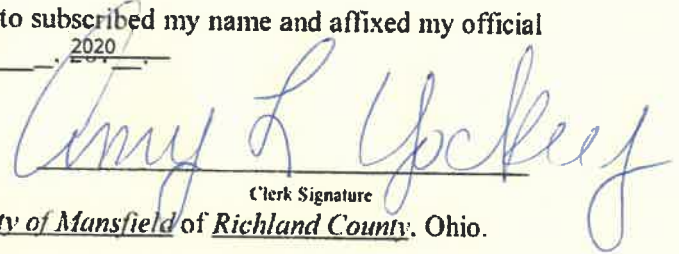
that the publication of such 20-081 has been made and certified of record according to  
(Ordinance/Resolution)

law: that no proceedings looking to a referendum upon such 20-081 have been taken;  
(Ordinance/Resolution)

and that such 20-081 and certificate of publication thereof are of record in  
(Ordinance/Resolution)

20-081, Page \_\_\_\_\_  
(Ordinance/Resolution)

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my official seal, if applicable, this 5th day of May, 2020

  
Clerk Signature  
*City of Mansfield of Richland County, Ohio.*

The foregoing is accepted as a basis for proceeding with the project herein described.

For the *City of Mansfield of Richland County, Ohio*

Attest: \_\_\_\_\_, Date 5/5/20  
Contractual Officer David L. Kemp Public Works Director

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For the State of Ohio

Attest: \_\_\_\_\_, Date \_\_\_\_\_  
Director, Ohio Department of Transportation

**SECTION V – Utilities and Right-of-Way Statement**

If city owned utilities, within a corporation limit or in a private easement outside corporation limits, need to be relocated due to this ODOT project, the City will be reimbursed for any relocation work; ODOT will perform the coordination, relocation, and reimbursement which shall comply with the current provisions of 23 CFR 645 and the ODOT Utilities Manual.

If other public and private utilities need to be relocated due to this ODOT project they will not be reimbursed for relocation: with exceptions due to an easement, etc.

**SECTION VI - Authority to Sign**

The Public Works Director \_\_\_\_\_ of said City of Mansfield is hereby empowered on behalf  
(Contractual Agent)  
of the City of Mansfield to enter into contracts with the Director of Transportation  
necessary to complete the above described project.

Passed: May 5th \_\_\_\_\_, 2020  
(Date)

Attested: Amy L. Upkey \_\_\_\_\_  
(Clerk) David L. Remy \_\_\_\_\_  
(Officer of City - title) **Public Works Director**

Attested: \_\_\_\_\_  
(Title) Jim [Signature] \_\_\_\_\_  
(Mayor)

This 20-081 \_\_\_\_\_ is hereby declared to be an emergency measure to expedite the highway  
(Ordinance/Resolution)  
project and to promote highway safety. Following appropriate legislative action, it shall take  
effect and be in force immediately upon its passage and approval, otherwise it shall take effect  
and be in force from and after the earliest period allowed by law.

BILL #20-087\*

ORDINANCE # 20-082

BY: MR. LAWRENCE

Authorizing the Public Works Director to advertise for bids and enter into a contract for salt supply, and declaring an emergency.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MANSFIELD, STATE OF OHIO:**


SECTION 1. That the Public Works Director be, and he is hereby, authorized to advertise for bids and to enter into a contract with the lowest and best bidder according to law for furnishing salt requirements of the City according to specifications now on file, for use during the 2020-2021 winter season.

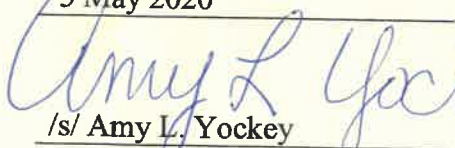
SECTION 2. That the cost of materials purchased hereunder shall be paid from the proper appropriated funds.

SECTION 3. That by reason of the immediate need to bid and contract for delivery of salt supply at a time when salt prices are most competitive and in advance of the 2020-2021 winter weather, this measure is determined to be an emergency ordinance for the immediate preservation of the public peace, health, safety and welfare of the City of Mansfield and its inhabitants and providing it receives the affirmative vote of two-thirds of all members elected to Council, it shall take effect be in force immediately upon its adoption, otherwise from and after the earliest time allowed by law, after its passage and approval by the Mayor.


Caucus 5 May 2020  
1<sup>st</sup> Reading 5 May 2020  
2<sup>nd</sup> Reading 5 May 2020  
PASSED 5 May 2020

SIGNED

  
/s/ Cliff Mears  
President of Council

ATTEST   
/s/ Amy L. Yockey  
Clerk of Council

APPROVED

  
/s/ Timothy L. Theaker  
Mayor

APPROVED AS TO FORM: John R. Spon  
Law Director  
City of Mansfield, Ohio

\* Publication required.

BILL #20-088

20-083

ORDINANCE # \_\_\_\_\_

BY: MR. VANHARLINGEN

Authorizing the Safety-Service Director to accept and appropriate funding from the Ohio Office of Criminal Justice Services (OCJS) in the amount of two hundred forty thousand six hundred forty and 74/100 dollars (\$240,640.74) for METRICH Operations, and declaring an emergency.

WHEREAS, the primary purpose of the Grant Program is to assist in providing funds to local law enforcement agencies, specifically to address drug law enforcement, and

WHEREAS, Subgrant Number 2019-RO-ETF-R568 awarded to the City under the Recovery Ohio Law Enforcement Fund grant program will provide funds to continue to address the existing and anticipated consequences of illegal drug activity in the area, and

WHEREAS, it is in the best interest of the City of Mansfield, Ohio, to avail itself of the opportunities provided by this program and to participate with complete commitment.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MANSFIELD, STATE OF OHIO:**

SECTION 1. That the Safety-Service Director be, and she is hereby, authorized to accept funding in the amount of two hundred forty thousand six hundred forty and 74/100 dollars (\$240,640.74) from the Ohio Department of Public Safety Office of Criminal Justice Services (OCJS), and to execute all documents pertaining thereto.

SECTION 2. That the sum of two hundred forty thousand six hundred forty and 74/100 dollars (\$240,640.74) be, and the same is hereby, appropriated from the unappropriated Grant Fund (#224) to the following classifications within METRICH operations (224.15.51)

Contractual Services	\$64,560.00
Capital Outlay	\$174,505.00
Supplies	\$1,575.74
Total	\$240,640.74

SECTION 3. That being an appropriation necessary for current expenses, this Ordinance shall take effect and be in full force immediately upon its passage and approval by the Mayor.

Caucus 5 May 2020  
 1<sup>st</sup> Reading 5 May 2020  
 2<sup>nd</sup> Reading 5 May 2020  
 PASSED 5 May 2020

*Amy L. Yockey*  
 \_\_\_\_\_  
 /s/ Amy L. Yockey  
 Clerk of Council

*Cliff Mears*  
 \_\_\_\_\_  
 SIGNED /s/ Cliff Mears  
 President of Council

ATTEST

*Timothy L. Theaker*  
 \_\_\_\_\_  
 APPROVED /s/ Timothy L. Theaker  
 Mayor

APPROVED AS TO FORM: John R. Spon  
 Law Director  
 City of Mansfield, Ohio



DEPARTMENT OF FINANCE  
STATEMENT OF FISCAL IMPACT

Attachment  
to  
Bill# 20-088

RE: Recovery Ohio Law Enforcement Grant - METRICH

**Nature of Statement and Information Disclosed**

This is a statement of fiscal impact for the City of Mansfield to accept funding from the:  
Ohio Office of Criminal Justice Services

This impact statement has been performed in accordance with the City's revenue policy, adopted by City Council on August 6, 2013 with ordinance #13-166. It is a statement solely for the purpose of analyzing and reporting the fiscal impact on the City of Mansfield of either accepting or not accepting the proposed funding and using certain assumptions as indicated herein. No attempt is made to evaluate the application, award documents or any special condition for suitability to City objectives.

**Current Fiscal Impacts**

***Impact on Revenue***

Grant/Other Funding: \$240,640.74  
Funding Period: 10/1/19 - 9/30/20

***Impact on Expenditures***

<b>PROJECT COSTS:</b>	
Project Costs (Ten Counties)	\$240,640.74
<b>Total Project Costs:</b>	<b>\$ 240,640.74</b>

The total project cost is estimated at \$ 240,640.74 . Note: \* No local match  
\* New award

**Match Required:** \$ 0

**Future Fiscal Impact**

***Impact on Revenue***

The Recovery Ohio Grant is in addition to previously awarded grants (JAG and DLEF). It is part of  
Governor Dewine's Recovery Ohio initiative.

***Impact on Expenditures***

This grant provides additional funds for drug investigations, equipment and supplies within the ten  
counties of the METRICH drug task force.



**DEPARTMENT OF FINANCE  
STATEMENT OF FISCAL IMPACT**

***Other Future Commitments***

N/A

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**Disclosures of Possible Material Future Events**

N/A

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**General Assumptions**

A fiscal impact statement constitutes a forward-looking statement on the acceptance of funds from sources other than City revenue such as grants and the proper execution of all requirements as set forth in any grant application, agreement, or other duly enforceable stipulations.

In any case where a reasonable expectation of a future condition or event has been disclosed or is already known to Finance Department personnel, that information has been used as an assumption in the fiscal impact statement. Expectations not known or not considered reasonably expected to occur have been excluded from the fiscal impact statement. If an event or condition may occur which would have a material and *direct* fiscal impact, but is not reasonably expected to occur, it is disclosed in the fiscal impact statement.

General assumptions are made in this fiscal impact statement that the City staff executing the grant program already possess the required knowledge to perform all of the requirements of the grant, and that the information provided to the Finance Department to prepare this impact statement is true and correct. It is also assumed that no outside events will create a positive or negative influence on the grant program, and that there will be no changes in the legal, operational, or economic environment in which the grant program and the City as a whole operates, except as disclosed herein.



BILL #20-089

ORDINANCE # 20-084

BY: MR. VAN HARLINGEN

Transferring appropriations in the amount of ten thousand dollars (\$10,000) within the General Fund (#101), for the purchase of computer equipment, and declaring an emergency.

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MANSFIELD, STATE OF OHIO:**

SECTION 1. That appropriations in the amount of ten thousand dollars (\$10,000) be, and the same is hereby, transferred within the General Fund (#101) from the Finance Director Operations (101.07.01) Personal Services Classification to the Finance Director Operations (101.07.01) Capital Outlay Classification.

SECTION 2. That being a transfer of funds necessary for current expenses, this Ordinance shall take effect and be in full force immediately upon its passage and approval by the Mayor.

Caucus 5 May 2020  
1<sup>st</sup> Reading 5 May 2020  
2<sup>nd</sup> Reading \_\_\_\_\_  
PASSED 5 May 2020

SIGNED *Cliff Mears*  
/s/ Cliff Mears  
President of Council

ATTEST *Amy L. Yockey*  
/s/ Amy L. Yockey  
Clerk of Council

APPROVED *Timothy L. Theaker*  
/s/ Timothy L. Theaker  
Mayor

APPROVED AS TO FORM: John R. Spon  
Law Director  
City of Mansfield, Ohio

20-085

BILL #20-090

ORDINANCE # \_\_\_\_\_

BY: MR. VAN HARLINGEN

Transferring appropriations in the amount of three thousand seven hundred dollars (\$3,700) within the Grant Fund (#224) for the purchase of computer equipment, and declaring an emergency

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MANSFIELD, STATE OF OHIO:**

SECTION 1. That appropriations in the amount of three thousand seven hundred dollars (\$3,700) be, and the same is hereby, transferred within the Grant Fund (#224) from the Police Crime Lab Grants (224.15.50) Supplies Classification to the Police Crime Lab Grants (214.15.50) Capital Outlay Classification.

SECTION 2. That being a transfer of funds necessary for current expenses, this Ordinance shall take effect and be in full force immediately upon its passage and approval by the Mayor.

Caucus 5 May 2020

1<sup>st</sup> Reading 5 May 2020

2<sup>nd</sup> Reading \_\_\_\_\_

PASSED 5 May 2020

ATTEST /s/ Amy L. Yockey  
Clerk of Council

SIGNED /s/ Cliff Mears  
President of Council

APPROVED /s/ Timothy L. Theaker  
Mayor

APPROVED AS TO FORM: John R. Spon  
Law Director  
City of Mansfield, Ohio

BY: MS. TADDIE

Authorizing the Mayor and Public Works Director to enter into a contract for Fair Housing Services with the Richland County Board of Commissioners and the Richland County Regional Planning Commission, and declaring an emergency.

WHEREAS, the City of Mansfield, the Richland County Board of Commissioners, and the Richland County Regional Planning Commission are desirous of insuring that the affirmative efforts of fair housing are maintained throughout the City of Mansfield and Richland County, and

WHEREAS, the City of Mansfield maintains a Fair Housing Office, and

WHEREAS, the City of Mansfield, in the past, with the cooperation of the Richland County Board of Commissioners, has acted as the fair housing agent for Richland County, and

WHEREAS, the City of Mansfield, the Richland County Board of Commissioners, and the Richland County Regional Planning Commission are desirous of formalizing and renewing their contractual service agreement for Fair Housing Services.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MANSFIELD, STATE OF OHIO:

SECTION 1. That the Mayor and Public Works Director be, and she is hereby, authorized to enter into a contract retroactively effective as of January 31, 2020 with the Richland County Board of Commissioners and the Richland County Regional Planning Commission for Fair Housing Services throughout the City of Mansfield and Richland County. The Terms and Conditions of this Agreement are set forth fully in the Fair Housing Agreement which is on file with the City of Mansfield Department of Community Development and incorporated herein by reference.

SECTION 2. That by reason of the immediate necessity for providing fair housing services throughout the City of Mansfield and Richland County, this measure is determined to be an emergency Ordinance for the immediate preservation of the public peace, health, safety and welfare of the City of Mansfield and its inhabitants and providing it receives the affirmative vote of two-thirds of all members elected to Council, it shall take effect and be in force immediately upon its adoption, otherwise from and after the earliest time allowed by law, after its passage and approval by the Mayor.

Caucus 5 May 2020
1st Reading 5 May 2020
2nd Reading
PASSED 5 May 2020

SIGNED

Signature of Cliff Mears
/s/ Cliff Mears
President of Council

ATTEST /s/ Amy L. Yockey
Clerk of Council

APPROVED

Signature of Timothy L. Theaker
/s/ Timothy L. Theaker
Mayor

APPROVED AS TO FORM:

John R. Spon
Law Director
City of Mansfield, Ohio

## Fair Housing Agreement

This Agreement is made and entered into this \_\_\_\_ day of \_\_\_\_\_, 2020, by and between the City of Mansfield, Ohio, a duly incorporated municipal corporation in the State of Ohio, hereinafter referred to as "Mansfield" whose mailing address is 30 North Diamond Street, Mansfield, OH 44902, and the Richland County Board of Commissioners, Richland County, Ohio, hereinafter referred to as "Richland County" whose mailing address is 50 Park Avenue East, Mansfield, OH 44902 and the Richland County Regional Planning Commission, hereinafter referenced as "RCRPC" whose mailing address is 19 N Main, Mansfield, OH 44902.

**WHEREAS**, the parties are desirous of insuring that the affirmative efforts of fair housing are maintained throughout the City of Mansfield and Richland County, and

**WHEREAS**, Mansfield maintains a Fair Housing Office, and

**WHEREAS**, Mansfield, in the past, with cooperation of Richland County, has acted as the fair housing agent for Richland County, and

**WHEREAS**, Mansfield, by power granted under Section 715.02 of the Ohio Revised Code, and Richland County by the power granted under the Ohio Revised Code Sections 307.15 and 307.85 (A), are desirous of formalizing and renewing this cooperative relationship by means of this agreement, so

**NOW THEREFORE**, in consideration of the mutual promise and covenants contained herein, the parties agree as follows:

1. Agency: The parties hereby agree that Mansfield's Fair Housing Office shall act as the agent of Richland County with respect to dealing with citizens' complaints and educating citizens of Richland County as to their rights under federal, state, and local law.
2. Duties and Purpose: Mansfield's Fair Housing Office is to serve as an intake office for Fair Housing Issues and complaints within the geographical limits of Mansfield and Richland County's CBDG jurisdiction.
  - 2a. The Community Development Office will maintain records of time and other costs associated with this work, and shall invoice for these fair housing services. The invoice shall include total hours worked, and a brief description of the efforts or initiatives undertaken on behalf of Richland County.
  - 2b. The Community Development Office will provide to RCRPC appropriate documents for its files concerning any fair housing complaint filed and processed within the Richland County CDBG jurisdiction.
  - 2c. The Community Development Office will retain all records pertaining to Richland County Fair Housing for a minimum of three (3) years following the final payment for the services in a fiscal Year. Records shall be open for inspections by RCRPC officials and others associated with the Richland County CDBG program.
3. Fair Housing Commission: Richland County shall have the authority to appoint two members to the joint Mansfield-Richland County Fair Housing Commission. The members shall serve without compensation, and shall not be of the same political party. Members of the Commission will serve four years terms. The City of Mansfield's representation on the board shall adhere to Section 515.03 of the City's Codified Ordinances subpart (a).

4. For CDBG Program Year 2019 (January 1, 2020 – December 31, 2021) the Richland County CDBG program will provide a total of \$7,000 to be invoiced annually for the amount of \$3,500 to support the fair housing effort. This agreement shall continue in full force thereafter unless modified by written agreement of the parties, or unless either party provides (90) days written notice of its desire to terminate this agreement, in which event it shall terminated ninety (90) days after receipt of said notice.

In witness whereof, the Richland County Board of Richland County Commissioners, The Richland County Regional Planning Commission, and the City of Mansfield, Ohio have set their hands hereto on the date first herein above mentioned by the respective and duly authorized officials and parties.

Signed in the presence of:

Craley L. Crall  
Stacey L. Crall

**Richland County Board of Commissioners**

Marilyn John  
Marilyn John  
Tony Vero  
Tony Vero

Darrell Banks  
Darrell Banks

**Richland County Regional Planning Commission**

Jotika Shetty  
Jotika Shetty

**City of Mansfield**

Tim Theaker, Mayor  
Tim Theaker, Mayor

David L. Remy, Public Works Director  
David L. Remy, Public Works Director

Approved as to form:

Gary Bishop, Richland County Prosecutor  
Gary Bishop, Richland County Prosecutor

John R. Spon, Mansfield Law Director  
John R. Spon, Mansfield Law Director

BILL 20-095

ORDINANCE # 20-088

BY: MR. VAN HARLINGEN

Authorizing the Public Works Director to enter into an agreement, without competitive bidding, with Allied Technical Services, Inc. for the inspection and cleaning of the City's Water Treatment Plant service line, and declaring an emergency.

**BE IT ORDAINED BY THE COUNCIL OF THE  
CITY OF MANSFIELD, STATE OF OHIO:**

SECTION 1. That the Public Works Director be, and he is hereby, authorized to enter into a contract not to exceed fifty-eight thousand dollars (\$58,000.00), without competitive bidding, which this Council hereby specifically waives, with Allied Technical Services, Inc., for the inspection and cleaning of the City's Water Treatment Plant service line, in accordance with the contract on file in the office of the City Engineer.

SECTION 2. That the amount authorized by Section 1 shall be paid from the Water Treatment Plant (502.38.43) Contractual Services Classification.

SECTION 3. That by reason of the immediate necessity to enter into this agreement for essential City water services, this measure is determined to be an emergency Ordinance for the immediate preservation of the public peace, health, safety and welfare of the City of Mansfield and its inhabitants and providing it receives the affirmative vote of two-thirds of all members elected to Council, it shall take effect and be in force immediately upon its adoption, otherwise from and after the earliest time allowed by law, after its passage and approval by the Mayor.

Caucus 5 May 2020  
1<sup>st</sup> Reading 5 May 2020  
2<sup>nd</sup> Reading \_\_\_\_\_  
PASSED 5 May 2020

*Amy L. Yockey*  
\_\_\_\_\_  
/s/ Amy L. Yockey  
Clerk of Council

*Cliff Mears*  
\_\_\_\_\_  
SIGNED /s/ Cliff Mears  
President

ATTEST \_\_\_\_\_  
/s/ Amy L. Yockey  
Clerk of Council

*Tim Theaker*  
\_\_\_\_\_  
APPROVED /s/ Timothy L. Theaker  
Mayor

APPROVED AS TO FORM: John R. Spon  
Law Director  
City of Mansfield, Ohio