

CITY OF MANSFIELD BUREAU OF BUILDING, INSPECTIONS, LICENSES, AND PERMITS

**COMMERCIAL SALES PROMOTER / SOLICITOR APPLICATION**

COMMERCIAL SALES PROMOTER

SOLICITOR

Fee: \$300.00 Yr. or \$75.00 for 4 months.

Fee: \$150.00 Yr. or \$75.00 for 4 months.

4 month terms are as follows: Jan-Apr , May-Aug, Sept-Dec.

**APPLICANT INFORMATION**

**\*\*A VALID DRIVER'S LICENSE OR STATE ID MUST BE PRESENTED AT TIME OF APPLICATION\*\***

**If you are going to email documents, they must be in pdf format. This includes scanned IDs.**

FULL NAME OR COMPANY NAME: \_\_\_\_\_

EMPLOYER: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_ SOC. SEC.#: \_\_\_\_\_ FEDERAL ID #: \_\_\_\_\_

CURRENT ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE \_\_\_\_\_

CELL NUMBER: \_\_\_\_\_ WORK NUMBER: \_\_\_\_\_

EMAIL: \_\_\_\_\_

DRIVER'S LICENSE / GOV. ID # \_\_\_\_\_ STATE ISSUED \_\_\_\_\_ EXP. DATE: \_\_\_\_\_

SEX :  FEMALE  MALE RACE: \_\_\_\_\_ HEIGHT: \_\_\_\_\_ WEIGHT: \_\_\_\_\_ HAIR \_\_\_\_\_ EYES \_\_\_\_\_

ARE YOU A U.S. CITIZEN?  YES  NO PLACE OF BIRTH \_\_\_\_\_

IF NOT, ARE YOU A LEGAL ALIEN  YES  NO ALIEN REGISTRATION # \_\_\_\_\_

*IF BORN OUTSIDE OF THE UNITED STATES, PROOF OF CITIZENSHIP OR ALIEN REGISTRATION CARD MUST BE SUBMITTED*

HAVE YOU HAD A CITY OF MANSFIELD LICENSE AND OR PERMIT REVOKED, SUSPENDED, OR REFUSED WITHIN THE LAST 3 YEARS?

YES  NO IF YES PLEASE EXPLAIN:

HAVE YOU EVER BEEN CONVICTED OF A FELONY?  YES  NO

LIST ALL FELONY CONVICTIONS IN THE UNITED STATES OVER THE PAST SEVEN (7) YEARS :

BUSINESS NAME: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ CONTACT PHONE# \_\_\_\_\_

**IF APPLYING FOR A COMMERCIAL SALES PROMOTER LICENSE ON BEHALF OF ANY CORPORATION, PARTNERSHIP, UNINCORPORATED ASSOCIATION, ORGANIZATION BUSINESS OR TRADE SUCH PARTY MUST PROVIDE A LETTER ON BUSINESS LETTERHEAD AUTHORIZING THE ACT OF LICENSING MATTERS.**

DESCRIBE ITEMS OF SERVICE TO BE SOLD: \_\_\_\_\_

WHERE WILL ITEMS OR SERVICES BE SOLD? \_\_\_\_\_

HOW WILL ITEMS OR SERVICES BE SOLD? \_\_\_\_\_

**LIST ALL COMMERCIAL SALES APPLICANTS THAT WILL ENGAGE IN PEDDLING, SOLICITING OR CANVASSING**


**ALL INDIVIDUALS MUST SUBMIT A BCI RECORD CHECK FROM THE RICHLAND COUNTY SHERIFF'S DEPARTMENT**

**ALL INFORMATION CONTAINED IN THIS APPLICATION IS SUBJECT OT DISCLOSURE AS A MATTER OF PUBLIC RECORD. ANY FALSE STATEMENT MADE OR GIVEN IN THIS APPLICATION COULD RESULT IN DENIAL OR FUTURE REVOCATION OF THIS LICENSE AND OR CRIMINAL CHARGES.**

**\*COMMERCIAL SALES PROMOTERS MUST HAVE APPLICATION NOTARIZED\***

**STATE OF OHIO, COUNTY OF RICHLAND**

\_\_\_\_\_, Being duly sworn, deposes and says he/she is the individual making the  
(Print Applicant Name)

foregoing application; that he/she is knowledgeable with respect to that which is to be licensed; that the answers to the foregoing questions and other statements contained herein are true to his/her own knowledge and belief.

\_\_\_\_\_  
(Applicant signature)

Swore to before me and subscribed in my presence this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Notary or Agent of Director of Public Safety  
**MUST BE SIGNED, DATED AND NOTARIZED**