



# City of Mansfield

Tim Theaker, Mayor

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30 N. Diamond Street - Mansfield, OH 44902 – (419)755-9793 Fax-(419)755-9465  
**Sharon M. May, Community Development and Housing Director**  
May 29, 2018

To: All City Council Members and City Residents

From: Sharon May, Community Development and Housing Director

Re: Emergency Home Rehabilitation Assistance Program Updates

This letter is to supplement the letter dated December 7, 2017, regarding the Emergency Home Rehabilitation Assistance Program. As stated in the prior letter, the financial limit for an emergency project has increased to \$22,500. As per that program, components in the home that threaten the health and safety of the owner occupants will be addressed while staying within the financial limit. Also the following criteria will be added to determine the eligibility of a homeowner for the program:

- 1- The applicant must be current on their City of Mansfield income tax and/or be on a payment plan.
- 2- The applicant must not have any outstanding violations from the City of Mansfield Bureau of Buildings, Inspections, Licenses and Permits, unless said violation(s) is in relation to the component(s) to be repaired.
- 3- If the applicant has any liens on the property they must be current on a payment plan.
- 4- The applicant must not have any outstanding warrants for their arrest.
- 5- The applicant must make sure the area in which the repair will take place is free of junk, debris, or excessive household belongings.

**\*It is within the discretion of the Director of Community Development and Housing to waive one or more of the above stated criteria, if emergency circumstances exist and if allowable by U.S. Department of Housing and Urban Development. It is also within the discretion of the Director to determine that the condition of the property is such that the requested emergency repair(s) would not be sufficient to allow said applicant to remain in the home long-term. If so determined, the applicant will be given information on alternative safe housing and the property will be referred to the City of Mansfield Bureau of Buildings, Inspections, Licenses and Permits.**

**\*All projects are subject to the funding availability issued to the City by the U.S. Department of Housing and Urban Development.**

If you have any questions please contact the Department of Community Development at (419) 755-9793.

Sincerely,

Sharon May  
Director of Community Development and Housing